

**NEW LLC QUESTIONNAIRE**

Name of the LLC: First choice: \_\_\_\_\_

Second choice: \_\_\_\_\_

Third choice: \_\_\_\_\_

Name of the contact person for the LLC: \_\_\_\_\_

Principal place of business: \_\_\_\_\_

Business mailing address: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Fax number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Primary Purpose of the LLC: \_\_\_\_\_

Name of Agent for Service of Process: \_\_\_\_\_

Address for Agent: \_\_\_\_\_

(Circle the appropriate answer) Will this LLC have one Manager, more than one Manager, or all LLC Members are Managers? If more than one manager, how many managers for this LLC:

\_\_\_\_\_

Please list all of the Managers names/social security numbers/addresses:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list all of the Members names and addresses (if address not already provided), **and percentages of interest:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What will be the tax treatment for this LLC? (Please circle the appropriate answer)

Multi-member is usually Partnership and Sole Member is usually disregarded entity. If different than these, then we need to file IRS form 8832.

Will the accounting year begin January 1?  Yes  No If not, when? \_\_\_\_\_

Will the accounting year end December 31?  Yes  No If not, when? \_\_\_\_\_

When is it expected that the LLC will begin doing business: \_\_\_\_\_

Will there be any employees for this LLC? \_\_\_\_\_ If yes, please list the highest number of employees expected in the next 12 months: \_\_\_\_\_

When is it expected that the LLC will exceed \$100 in wages: \_\_\_\_\_